

APPROVED

**FORT ERIE PUBLIC LIBRARY  
REGULAR BOARD MEETING  
CENTENNIAL BRANCH BOARDROOM  
MINUTES  
December 18, 2018**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Patrick Baichoo	George McDermott
Kenneth Burden	Susan Jovanovic
Nick Dubanow	
Larry Graber	
Gerard McCutcheon	
Terry Moore	
Barbara Ruegg	
<b>STAFF PRESENT</b>	<b>GUESTS PRESENTS</b>
Craig Shufelt, CEO	
Maria Brigantino, Business Administrator	
<b>DELEGATES PRESENT</b>	
0	
<b>AUDIENCE – NUMBER OF PEOPLE IN ATTENDANCE</b>	
0	

The meeting was brought to order by the Chair at approximately 4:30 p.m.

**1. APPROVAL OF AGENDA**

**1.1 Approval of Agenda**

18-058            Moved by:     Nick Dubanow  
                      Seconded by:  Barbara Ruegg

That the Agenda of the December 18, 2018 Regular Board Meeting be approved as presented.

Carried

**2. DECLARATION OF CONFLICT OF INTEREST**

None.

**3. DELEGATIONS**

None.

**4. CONSENT AGENDA**

- 4.1 Approval of Minutes: Regular Board Meeting, November 20, 2018**
- 4.2 Report # FIN-18-012: Confirmation of Accounts**
- 4.3 Report # CEO-18-035: 2018-19 Goals and Objectives**
- 4.4 Report # CEO-18-036: Circulation for November**

18-059 Moved by: Kenneth Burden  
Seconded by: Terry Moore

That Consent Agenda Items 4.1, 4.2, 4.3, and 4.4 of the December 18, 2018 Regular Board Meeting be approved as recommended.

Carried

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

None.

**6. ACTIVITY REPORTS**

**6.1 Library Activity Report # CEOACT: 18-011**

18-060 Moved by: Larry Graber  
Seconded by: Terry Moore

That the Library Activity Report # CEOACT: 18-011 December 18, 2018, be accepted.

Carried

A copy of Report #CEOACT: 18-011 was circulated to Board members for information. There was no business arising from the report.

**7. NEW BUSINESS**

None.

**8. POLICY AND BY-LAWS**

None.

**9. ENQUIRIES BY MEMBERS**

None.

**10. MEETINGS**

10.1	Regular Meeting of the Board	Tuesday, January 15, 2019 5:30 p.m. Centennial Boardroom
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**11. CLOSED SESSION**

None.

**12. ADJOURNMENT**

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 5:00 p.m.

The undersigned have reviewed the unapproved Minutes of the December 18, 2018, Regular Board Meeting in preparation for distribution to the Municipal Council of the Town of Fort Erie.

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Gerard McCutcheon, Chair

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Craig Shufelt, CEO